

Chakavak Ebrahimi

14806 Briceland Springs Dr

Houston, Texas

(713) 885-1907

ebrahimichakavak@gmail.com

www.linkedin.com/in/chakavak-ebrahimi/

EDUCATION

University of Texas at Austin

August 2023 - Present

International Relations and Global Studies Major | Business and Urban Teachers Double Minor | German Certificate

EXPERIENCE

Gasana Law Firm, Houston, TX — *Legal Intern*

January 2026 - Present

- Conduct legal research to support active cases and client matters
- Assist attorneys with case preparation, file organization, and administrative tasks
- Write blog posts and support website content updates and reorganization to improve client outreach and usability.

Connally High School, Pflugerville, TX — *Teaching Intern*

January 2026 - Present

- Observe and support classroom instruction across lessons and activities
- Lead occasional lessons, small-group instruction, and one-on-one student support
- Collaborate with supervising teachers to adapt materials and support student learning

Legal Resources Centre (LRC), Durban, South Africa — *Legal Intern*

June 2025 - July 2026

- Provide legal support by drafting client correspondence, preparing case materials, and conducting research
- Participate in client consultations and contribute to document review and case strategy
- Collaborate with legal teams to ensure accuracy, adaptability, and improved client outcomes

SKILLS

Legal Research & Writing

Strategic Communication

Social Media Management

Client Relations

Project Coordination

LANGUAGES

Fluent in English

Fluent in Persian

Conversant in Spanish

Continental Auto Service, Houston, TX — *Communications Assistant, Brand & Merchandising Assistant*

August 2020 - Present

- Assist in coordinating, sourcing, and designing branded merchandise and marketing materials to boost visibility and customer engagement
- Manage internal and external communications, maintaining strong relationships with suppliers and business partners

Studio41, Austin, TX — *Digital Marketing Intern*

January 2024 - May 2024

- Drafted and edited copy for digital campaigns
- Crafted a social media presence for the company
- Designed pamphlets, emails, flyers, and more for varying Austin organizations.